HOW TO CONNECT TO NOVICELL MANAGER ACCOUNT
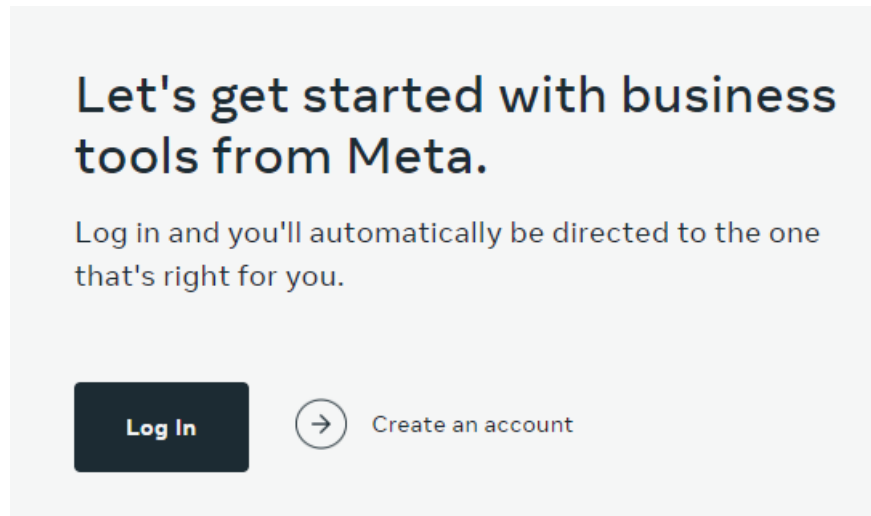
FACEBOOK BUSINESS MANAGER

2022

Novicell
FORRETNING ONLINE

STEP BY STEP

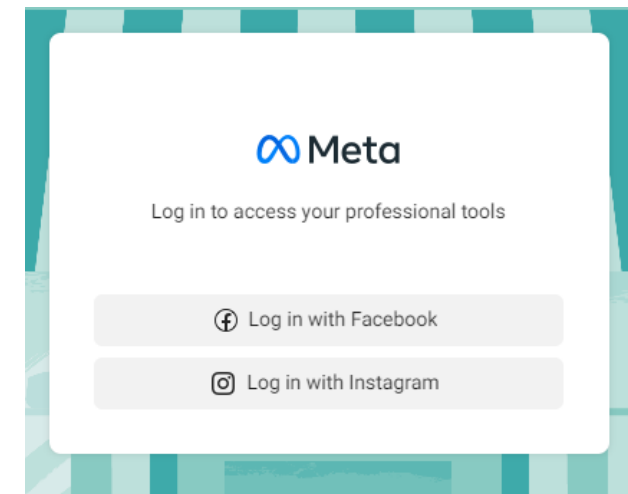1. Log in to you Facebook Business Manager via: https://business.facebook.com/ and click on the black button **Log In**.
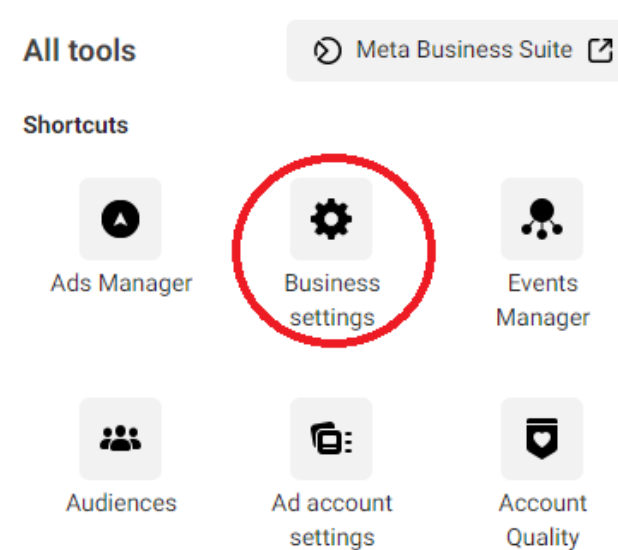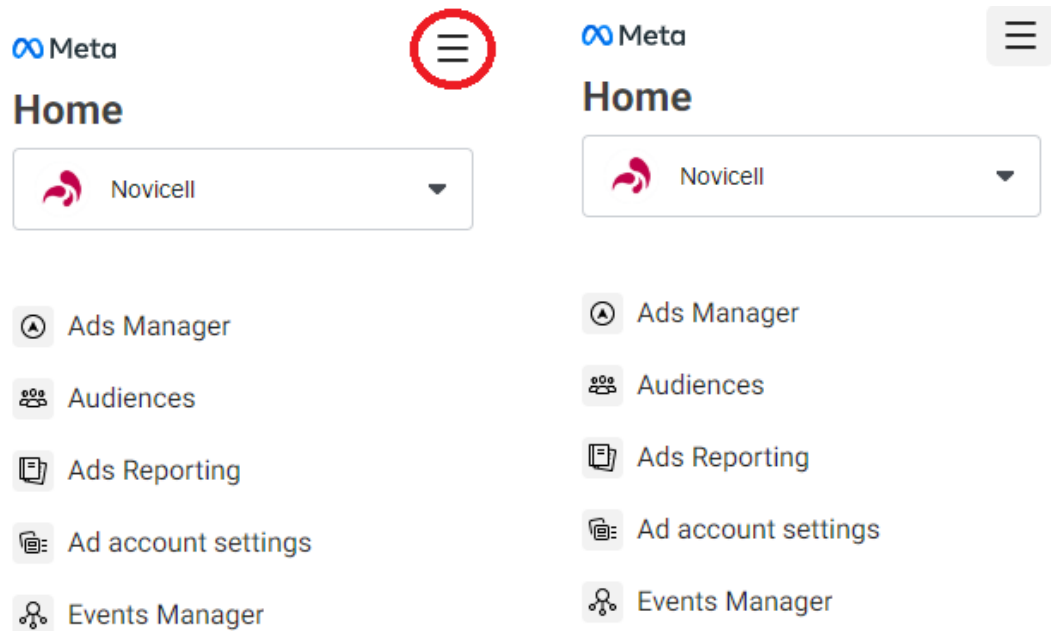
STEP BY STEP

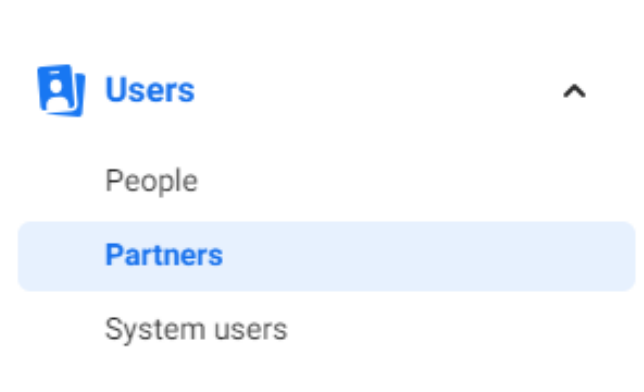2. Click on **Log in with Facebook**.

3. Log in to your personal Facebook account.

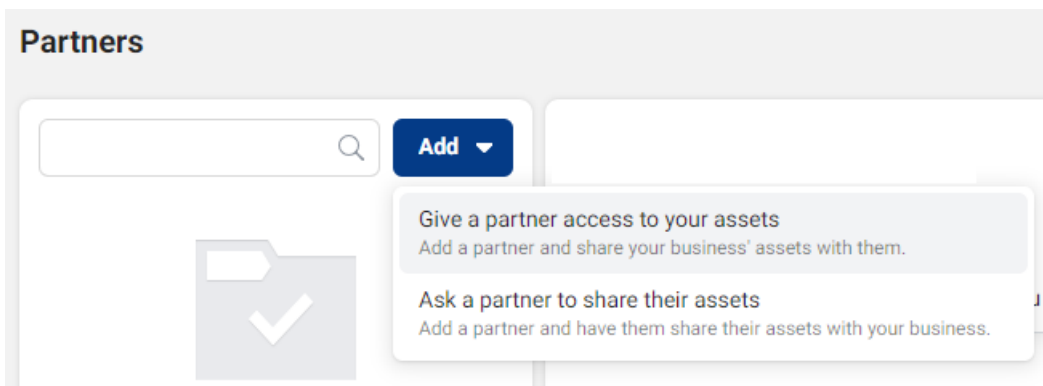4. Click on the **(☰)** in the left corner and choose **Business Settings / Virksomhedsindstillinger**.

STEP BY STEP

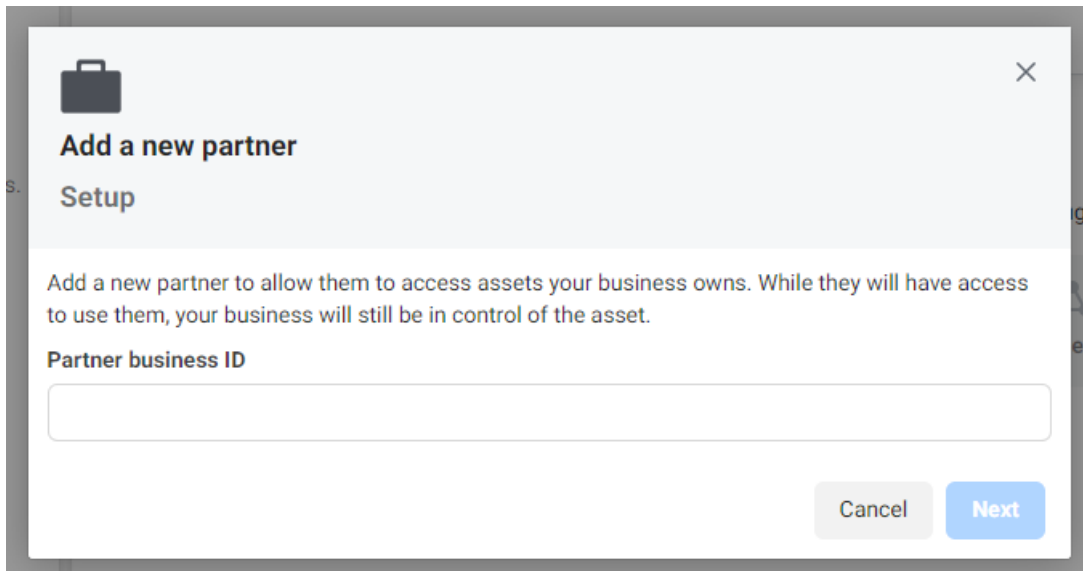5. Under the menu item **Users** / **Brugere** – you choose **Partners** / **Partnere**.

6. Click on **Add / Tilføj** and choose **Give a partner access to your assets / Giv en partner adgang til dine aktiver.**

STEP BY STEP

5. In the pop-up window you type in Novicells Business ID: 10152658940199145

6. Click on next.

STEP BY STEP

7. Choose the **Asset types** / **Aktivtyper** that your want to give Novicell access to.

8. Choose which partner you want to give access to.

9. Choose **Admin** / **Administrer side** as role to the right in the bottom.

10. Click on **Save changes** / **Gem ændringer**.

Besides granting Novicell admin rights to a specific Facebook-page, you can also access us to the Account, Facebook Pixel, Product catalogues, Instagram-account etc.

In order to do this, simply follow the same steps as provided in previous guide. You find the different options in the menu tab Account / Konti. By following these steps, you have now added Novicell as a Facebook Partner.

STEP BY STEP

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