

HOW TO CONNECT TO NOVICELL MANAGER ACCOUNT

GOOGLE TAG MANAGER

2022

STEP BY STEP

1. Start by logging into Google Tag Manager.
2. Click on **Admin / Administrator**.

← Tag Manager | Novicell > Novicell.dk
Novicell.dk ▾

Workspace | Versions | Admin ←

New feature – Deploy tags easily using tag and variable templates from the Community Template Gallery.

CURRENT WORKSPACE
Default Workspace >

Search

Overview
Tags
Triggers
Variables
Folders
Templates

New Tag
Choose from over 50 tag types.
Add a new tag >

Description
Edit description >

Now Editing
Default Workspace

Workspace Changes		
0	0	0
Modified	Added	Deleted

Manage workspaces >

Live Version
Version 114

Published a month ago
by 143@omf.novicell.dk

Latest Version
Version 114
Modified a month ago
by 143@omf.novicell.dk

Latest version >

Workspace Changes

STEP BY STEP

3. Click on **User Mangement / Brugradminstration**.

The screenshot displays a user management interface with two main sections: 'ACCOUNT' and 'CONTAINER', both for the domain 'Novicell.dk'. Each section has a blue plus sign in the top right corner.

ACCOUNT Section:

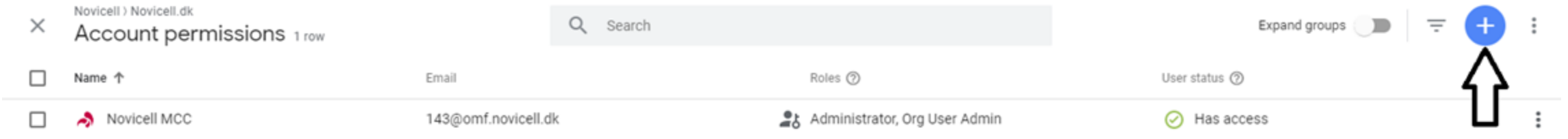
- Account Settings (with a calendar icon)
- Account Activity (with a clock icon)
- User Management** (with a group of people icon, highlighted by a large black arrow)

CONTAINER Section:

- Container Settings (with a document icon)
- Container Activity (with a clock icon)
- User Management (with a group of people icon)
- Install Google Tag Manager (with a gear icon)
- Import Container (with an upload icon)
- Export Container (with a download icon)
- External Account Links (with a gear icon)
- Approval Queue (with a list icon)
- Environments (with a globe icon)

STEP BY STEP

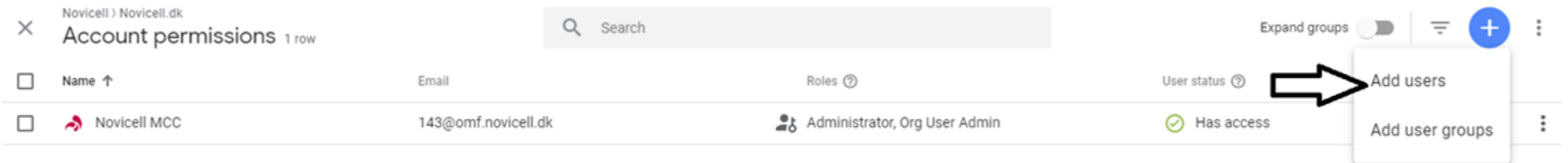
4. Click on the + sign in the right top corner.



The screenshot shows a table titled 'Account permissions' with 1 row. The table has columns for Name, Email, Roles, and User status. A plus sign (+) in a blue circle is highlighted in the top right corner of the table area, with a black arrow pointing to it.

Name ↑	Email	Roles ?	User status ?
Novicell MCC	143@omf.novicell.dk	Administrator, Org User Admin	Has access

5. Click on **Add Users / Tilføj brugere**.



The screenshot shows the same table as above. A black arrow points to the 'Add users' option in a dropdown menu that is open next to the plus sign (+) in the top right corner.

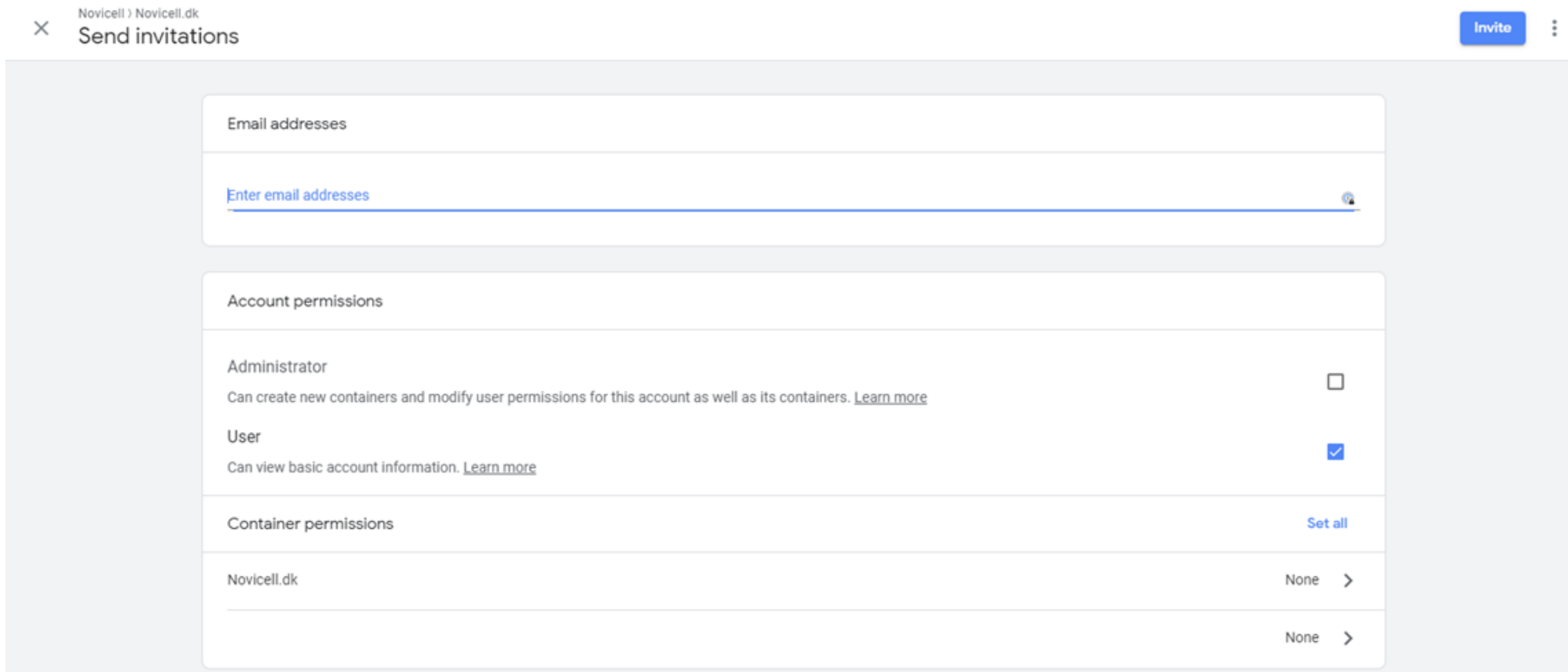
Name ↑	Email	Roles ?	User status ?
Novicell MCC	143@omf.novicell.dk	Administrator, Org User Admin	Has access

- Add users
- Add user groups

STEP BY STEP

6. In the first column, insert Novicells e-mail address: **googledk@novicell.dk**

7. Choose which permission you want to give Novicell. We recommend **Administrator** as permission.



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Send invitations Invite

Email addresses

[Enter email addresses](#)

Account permissions

Administrator
Can create new containers and modify user permissions for this account as well as its containers. [Learn more](#)

User
Can view basic account information. [Learn more](#)

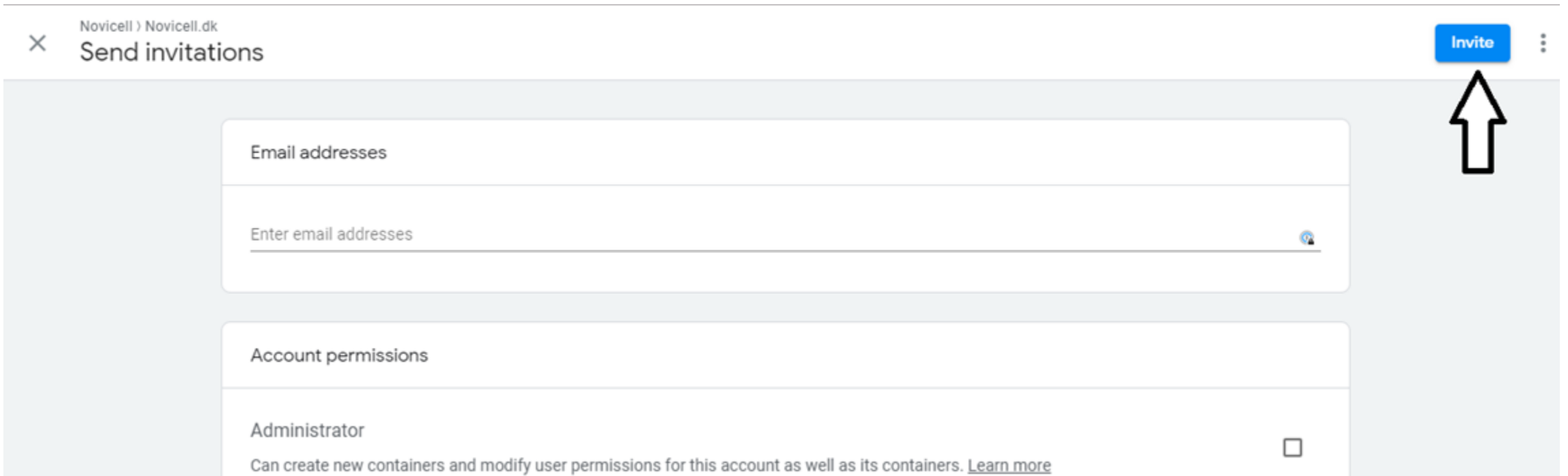
Container permissions [Set all](#)

Novicell.dk None >

None >

STEP BY STEP

8. Click on Invite / Inviter.



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Send invitations

Invite

Email addresses

Enter email addresses

Account permissions

Administrator

Can create new containers and modify user permissions for this account as well as its containers. [Learn more](#)